
Indian Red Cross Society
Haryana State Branch

User Manual

**ONE DAY BASIC FIRST AID TRAINING FOR DRIVING
LICENCE**

VERSION: 0.1

Sep 2020

Notice

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1. Introduction

1.1 Purpose

The purpose of this User Manual is to help user to guide how to register for online one day basic first aid training for DL

1.2 Important Points

The URL to be used <http://haryanaredcross.in/>

2. New Registration

1. The applicant will access the online training portal (<http://onlineharyanaredcross.in>) for one-time registration, where applicant will click on register online button as shown in below mention picture.



Figure 1: Home Page

2. After clicking the tab of "Register online" the next page will appear where candidate has to submit form after filling the form with all necessary details as shown below.

Personal Details

Candidate's Name* : Father's Name* :

Gender* : --Select-- Date of Birth* : --Da-- --Month-- --Year--

Blood Group* : --Select-- Education/Qualification : --Select--

Contact Details

Address/Locality* : City/Town/Village :

Tehsil/Post Office : District* :

State* : --Select-- PinCode* :

Mobile No.* : Email ID :

Upload Photo

If Photo is not loaded in appropriate format, your application is liable to get rejected.
Allowed Photo Size - 10KB to 50 KB File Type : *.jpeg, *.gif, *.png

Upload Photo : No file selected.

Security Code

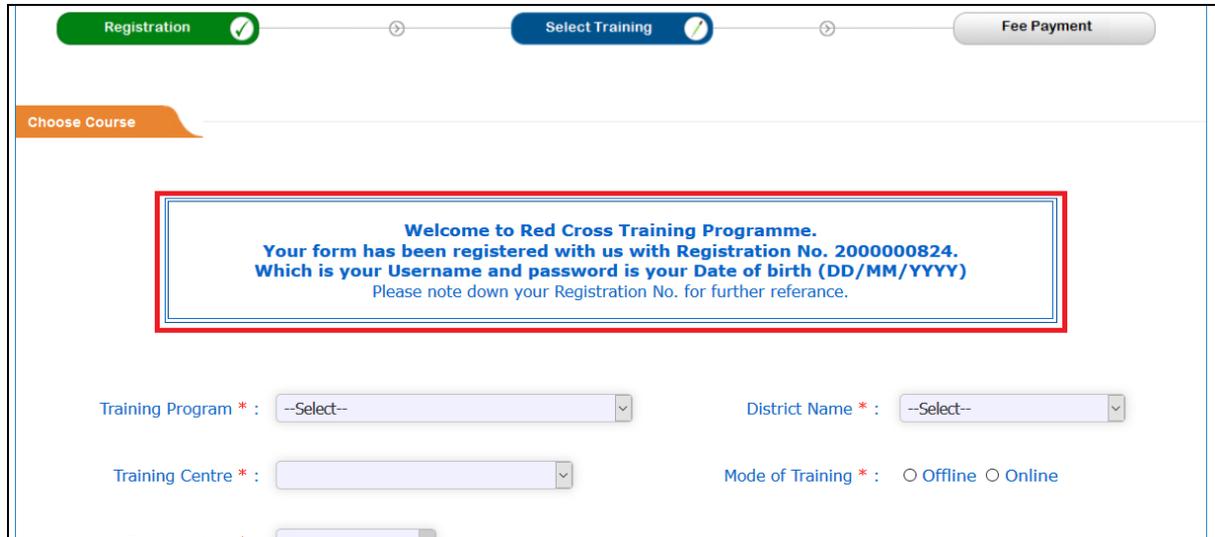
043071

Enter Security Code* :

I hereby declare that the information given in this application is true and correct to the best of my knowledge

Figure 2: Registration Form

3. After filling the registration form the next page will appear in which applicant User ID and password will be displayed and SMS will be triggered on the registered number to user.



The screenshot displays a web interface for the Red Cross Training Programme. At the top, there is a progress bar with three steps: 'Registration' (completed, green), 'Select Training' (current step, blue), and 'Fee Payment' (grey). Below the progress bar, a 'Choose Course' tab is visible. A central message box, highlighted with a red border, contains the following text: 'Welcome to Red Cross Training Programme. Your form has been registered with us with Registration No. 200000824. Which is your Username and password is your Date of birth (DD/MM/YYYY) Please note down your Registration No. for further reference.' Below this message, there are several form fields: 'Training Program *' (dropdown menu with '--Select--'), 'District Name *' (dropdown menu with '--Select--'), 'Training Centre *' (dropdown menu), and 'Mode of Training *' (radio buttons for 'Offline' and 'Online').

Figure 3: Account created

3. Applicant Login

1. After Successful registration user will either will continue to select training course or login from home page through “**Applicant login screen**”.



Figure 4: Applicant Login

2. A login screen will display where applicant can login through entering username and password received on their Mobile through SMS.

THROUGH HUMANITY TO PEACE
Indian Red Cross Society
 &
St. John Ambulance (India)
 HARYANA STATE BRANCH

Home

Already Registered Applicants Login Here

Registration No. * :

Password * :

Enter Security Code * :

Security Code :

[Forgot Registration No. or Password ?](#)

For any query please email us at helpdeskredcross@gmail.com mentioning your Mobile No., email ID and Registration No.

Figure 5: Already registered login screen

4. Dashboard (Personal Details)

1. After login, Applicant dashboard will be open with multiple options on the left side from which Person details of the applicant will be displayed as shown below

The screenshot displays the 'Applicant Dashboard' interface. On the left, there is a vertical menu with six orange buttons: 'Personal Details', 'Apply For Training', 'Training Status', 'Online Training', 'Payment Details', and 'Download Certificate'. The 'Personal Details' button is highlighted with a green border. The main content area is titled 'Personal Details' and contains the following information:

Registration No.	: 2000000824	
Fee Status	: FEE PENDING	
Candidate Name	: SUNIL	
Father's Name	: BANSAL	
Gender	: Male	
Date of Birth	: 13/12/1988	
Blood Group	: AB+	
Mobile No.	: 9815948626	
Email ID	: sunil.bansal1988@gmail.com	
Address	: HOUSE NO 8 B GOVIND VIHAR BALTANA MOHALI, Haryana - 140604	

Figure 6: Personal Details

5. Apply for Training

1. Click on “Apply for Training” option to select training program, District centre, Training centre, Mode of Training and Training date. On selecting Offline Mode list of only working days will be displayed. Then user will click on “Pay Fee” button.

The screenshot shows the 'Applicant Dashboard' with a sidebar menu on the left containing: Personal Details, Apply For Training (highlighted), Training Status, Online Training, Payment Details, and Download Certificate. The main content area is titled 'Apply For Training' and includes a 'Choose Course' section with the registration number '2000000824'. Below this are several form fields: 'Training Program *' (dropdown menu), 'District Centre *' (dropdown menu), 'Training Centre *' (dropdown menu), 'Mode of Training *' (radio buttons for 'Offline' and 'Online'), and 'Select Training Date *' (dropdown menu). A 'Security Code' section features a CAPTCHA image showing the number '177147' and a corresponding input field labeled 'Enter Security Code *'. At the bottom, there is a checkbox for 'I have read all Important Instructions carefully. (Click here to read Important Instructions)' and a blue 'PAY FEE' button.

Figure 7: Apply for Training

- To apply online training select Mode of training to "Online", District centre, Training centre and Security code, then user will click on "Pay Fee" button.

Applicant Dashboard

Apply For Training

Choose Course

Registration No. : 2000000824

Training Program * : Basic First Aid Training For Driving Lic
District Centre * : AMBALA

Training Centre * : AMBALA
Mode of Training * : Offline Online

Course Fee : Rs. 300

Security Code

303558

Enter Security Code * : 303558

I have read all Important Instructions carefully. ([Click here](#) to read Important Instructions)

PAY FEE

Figure 8: Apply for Online Training

3. After click on Pay fee user to redirect to payment gateway where applicant have to pay your fee online as shown below

The screenshot shows the ATOM payment gateway interface. On the left, there is a 'PAYMENT MODE' sidebar with options: Credit Card (selected), Debit Card, Net Banking, UPI, Challan, and Wallet. The main area is titled 'Credit Card' and contains the following fields: Credit Card Number (with dropdowns for 01 and 2020, and a CVV field), Name On Card, Bank Name, a checkbox for 'Save card for future use', Mobile Number, and Email Id. There is also a checkbox for 'Please tick the box option for Standing Instruction on your credit card'. At the bottom are 'Cancel' and 'Pay Now' buttons. On the right, a summary box shows 'Amount Payable ₹ 300.00', 'MULTI PRODUCT TESTING', and 'Transaction Id :559588418917092020'. A small note at the bottom of the screenshot reads: 'By clicking Pay Now you are agreeing to Terms & Conditions'.

Figure 8: Payment Gateway

4. After successful transaction a "Payment Receipt" will be generated as shown below.

	<p style="text-align: center;">THROUGH HUMANITY TO PEACE Indian Red Cross Society & St. John Ambulance (India) HARYANA STATE BRANCH</p>	
Payment Receipt		
Applicant Name : SUNIL	Father's Name : BANSAL	
Date of Birth : 13/12/1988	Registration No. : 2000000830	
Fee Paid : 300	Transaction Date : 18/10/2020	
Transaction ID : 12345678	Aggregator Name : IDBI Bank	
Training Date : 18/10/2020	Training Centre : AMBALA	
Mode of Training : Online		
Training Program : Basic Road Safety and First Aid Training For Driving Licence		
Instructions for Online Mode: -		
<ol style="list-style-type: none">1. You have to complete your online training course before 21/10/2020 (11:59 PM) otherwise your registration will be cancelled and you have to register again.2. System will provide maximum 5 attempts to pass the assessment.3. Candidate will not be required to visit any training centre.4. Your Internet speed should be more than 2 Mbps. Kindly ensure the same.		
Note: - To track your status, Kindly visit : http://haryanaredcross.in		

Figure 9: Payment Receipt (For Online Mode)



THROUGH HUMANITY TO PEACE
Indian Red Cross Society
&
St. John Ambulance (India)
HARYANA STATE BRANCH



Payment Receipt

Applicant Name : **MUKESH**

Father's Name : **KARAM SINGH**

Date of Birth : **01/01/2000**

Registration No. : **2000000001**

Fee Paid : **300**

Transaction Date : **21/09/2020**

Transaction ID : **500104081499**

Aggregator Name : **IDBI Bank**

Training Date : **24/09/2020**

Training Centre : **PANCHKULA**

Mode of Training : **Offline**

Training Program : **Basic Road Safety and First Aid Training For Driving Licence**

Instructions for Offline Mode: -

1. If candidate have applied for training same day, then candidate has to report to training centre immediately without any fail.
2. If candidate have applied for any future date then report to the training centre at 09:00 AM on applied date, where training time will be assigned as per the availability.
3. If candidate is absent on the applied training date, then system will provide one more chance to re-schedule your training without any extra fees.
4. Candidate have to re-schedule training within next 3 days from the date of absent otherwise his/her registration will be canceled.

Note: - To track your status, Kindly visit : <http://haryanaredcross.in>

Payment Receipt (For Offline Mode)

6. Training Status (Offline Mode)

1. Click on “Training Status” to track status of training you applied for. System displays training status “Pending” if your training is yet to complete as shown below.

The screenshot shows the Applicant Dashboard with a sidebar menu on the left containing: Personal Details, Apply For Training, Training Status (highlighted with a green border), Online Training, Payment Details, and Download Certificate. The main content area is titled 'History / Application Status' and contains a table with the following data:

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	JHAJJAR	24/09/2020	Offline	Pending	Click Here

Figure 10: Training Status (Pending)

2. On completion of training system displays “Completed” in training status. Applicant can download his/her Certificate after clicking on “Download Certificate” button.

The screenshot shows the Applicant Dashboard with the same sidebar menu. The main content area is titled 'History / Application Status' and contains a table with the following data:

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	JHAJJAR	24/09/2020	Offline	Completed	Click Here

Below the table, there is a blue button labeled 'DOWNLOAD CERTIFICATE'.

Figure 11: Training Status (Completed)

3. If applicant will not be able to present in the training on the schedule date for the first time, then “Absent” status will be displayed as shown below.

The screenshot shows the 'Applicant Dashboard' with a sidebar menu on the left containing: Personal Details, Apply For Training, Training Status, Online Training, Payment Details, and Download Certificate. The main content area is titled 'History / Application Status' and contains a table with the following data:

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	JHAJJAR	25/09/2020	Offline	Absent	Click Here

Figure 12: Training Status (Absent)

4. Applicant will have option to reschedule his/her training only at once. Applicant can click on “Reschedule Training” button to select next date for training.

The screenshot shows the 'Applicant Dashboard' with the same sidebar menu as Figure 12. The main content area is titled 'History / Application Status' and contains a table with the following data:

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	JHAJJAR	25/09/2020	Offline	Absent	Click Here

Below the table, a blue button labeled 'RESCHEDULE TRAINING' is highlighted with a red rectangular border.

Figure 13: Training Status (Absent)

Personal Details

Apply For Training

Training Status

Online Training

Payment Details

Download Certificate

Reschedule Training Date

Reschedule Training Date

Registration No. : 200000696

Select Training Date * : --Select--

SUBMIT

5. Applicant will have to new “Training date” as shown below, then applicant click on Submit button.

St. John Ambulance (India)
HARYANA STATE BRANCH

Logout

New Training Date (28/09/2020) is Rescheduled Successfully.

OK

Reschedule Training Date

Reschedule Training Date

Registration No. : 200000696

Select Training Date * : --Select--

6. On submitting, Training will be rescheduled to selected date.

7. If applicant will not be able to present again **(Second Time after rescheduling his/her training)** in the training on the reschedule date, then “cancelled” status will be displayed as shown below. Applicant has to pay fee again to continue training further.

Applicant Dashboard

- Personal Details
- Apply For Training
- Training Status
- Online Training
- Payment Details
- Download Certificate

History / Application Status

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	JHAJJAR	28/09/2020	Offline	Cancelled	Click Here

7. Training Status (Online Mode)

1. Click on “Training Status” to track status of training you applied for. System displays training status “Pending” if your online training course is yet to complete as shown below.

Applicant Dashboard						
Personal Details Apply For Training Training Status Online Training	History / Application Status					
	Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
	Basic First Aid Training For Driving Licence	AMBALA	16/10/2020	Online	Pending	Click Here

Training Status (Pending)

2. System displays training status “completed” if your online training is completed as shown below.

Applicant Dashboard						
Personal Details Apply For Training Training Status Online Training Payment Details Download Certificate	History / Application Status					
	Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
	Basic First Aid Training For Driving Licence	AMBALA	12/10/2020	Online	Completed	Click Here

Training Status (Completed)

3. **DOWNLOAD CERTIFICATE**” button will be displayed when applicant click on “Click Here” link. On click on “Download certificate” certificate will be downloaded.

Applicant Dashboard

Personal Details

Apply For Training

Training Status

Online Training

Payment Details

History / Application Status

Course Name	Training Centre	Training Date	Traning Mode	Training Status	Click Here For Status
Basic First Aid Training For Driving Licence	AMBALA	16/10/2020	Online	Completed	Click Here

DOWNLOAD CERTIFICATE

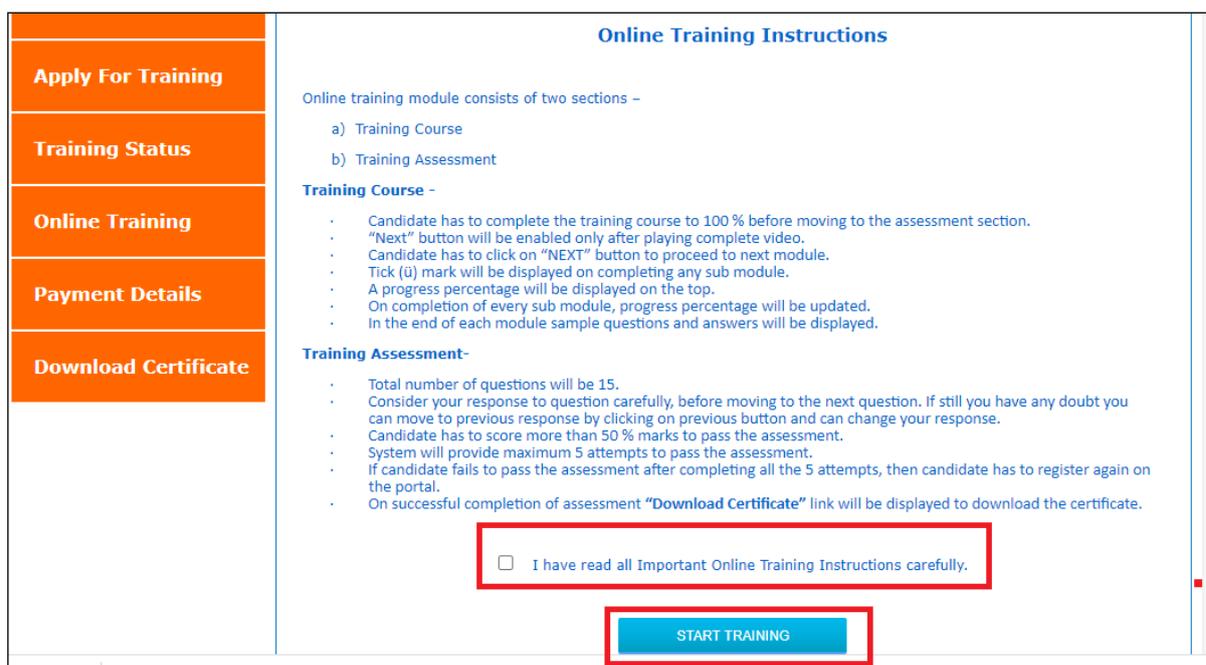
Download Certificate

8. Online Training

1. To start online training click on “Online Training” button. Online training Instructions will be displayed. Applicant have to complete training course within three days from the date of payment otherwise applicant registration will be cancelled.



2. After reading all the instructions applicant will provide consent and click on “START TRAINING” button as displayed in the below screenshot: -



3. On click on “START TRAINING” Training course will be started as displayed in the below screenshot.



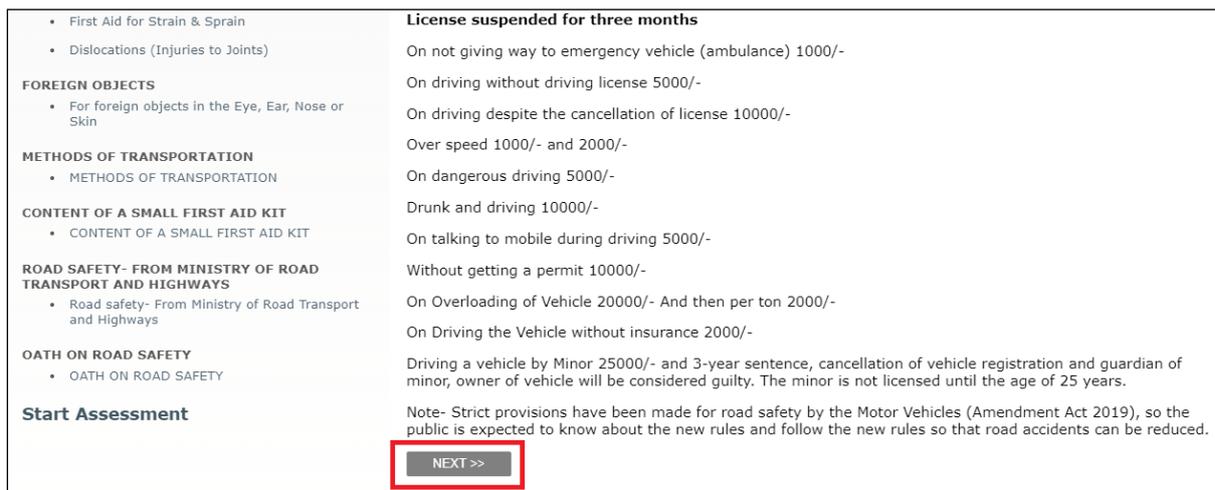
4. Video will be auto played which applicant will not be able to forward as displayed in the screenshot.



5. Training course topic links will be displayed on the left side. On click on the link training content and video will be open on the right side.



6. On the end of each page “NEXT” button will be displayed. “NEXT” button will be disabled until you played the complete video.



7. "NEXT" button will be enabled if applicant played complete video as displayed in the screenshot: -

FOREIGN OBJECTS
 • For foreign objects in the Eye, Ear, Nose or Skin

METHODS OF TRANSPORTATION
 • METHODS OF TRANSPORTATION

CONTENT OF A SMALL FIRST AID KIT
 • CONTENT OF A SMALL FIRST AID KIT

ROAD SAFETY- FROM MINISTRY OF ROAD TRANSPORT AND HIGHWAYS
 • Road safety- From Ministry of Road Transport and Highways

OATH ON ROAD SAFETY
 • OATH ON ROAD SAFETY

Start Assessment

On driving without driving license 5000/-
 On driving despite the cancellation of license 10000/-
 Over speed 1000/- and 2000/-
 On dangerous driving 5000/-
 Drunk and driving 10000/-
 On talking to mobile during driving 5000/-
 Without getting a permit 10000/-
 On Overloading of Vehicle 20000/- And then per ton 2000/-
 On Driving the Vehicle without insurance 2000/-
 Driving a vehicle by Minor 25000/- and 3-year sentence, cancellation of vehicle registration and guardian of minor, owner of vehicle will be considered guilty. The minor is not licensed until the age of 25 years.
 Note- Strict provisions have been made for road safety by the Motor Vehicles (Amendment Act 2019), so the public is expected to know about the new rules and follow the new rules so that road accidents can be reduced.

NEXT >>

8. On click on "Next" button a progress bar will be update which display progress percentage of the training course and Tick (✓) mark will be displayed on the topic displayed on the left side.

Topics

ROAD SAFETY AND TRAFFIC RULES
 • Penalties and punishment to breach the traffic rules Traffic Signs ✓
 • Traffic Signs

BASIC FIRST AID TRAINING FOR DRIVING LICENCE
 3% Complete

ROAD SAFETY AND TRAFFIC RULES
 (Traffic Signs)

9. Sample question and answers will be displayed at the end each module.

ROAD SAFETY- FROM MINISTRY OF ROAD TRANSPORT AND HIGHWAYS
 • Road safety- From Ministry of Road Transport and Highways

OATH ON ROAD SAFETY
 • OATH ON ROAD SAFETY

Start Assessment

INFORMATORY

Question : What is the penalty for not wearing a seat belt ?
 Answer : 1,000/-

Question : What is the penalty for using mobile while driving ?
 Answer : 5,000/-

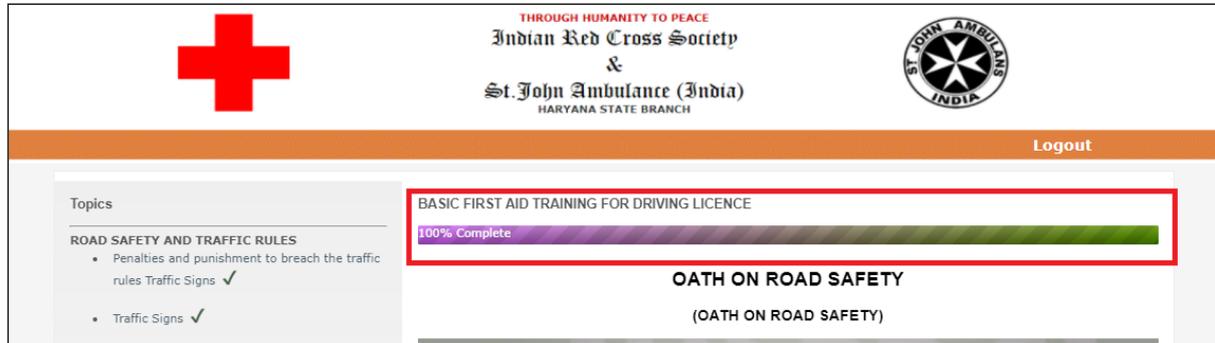
Question : What is the fine for not giving passage to Ambulance ?
 Answer : 1,000/-

Question : What type of traffic sign is Stop ?
 Answer : Mandatory

Question : What type of traffic sign is Hospital ?
 Answer : Informatory

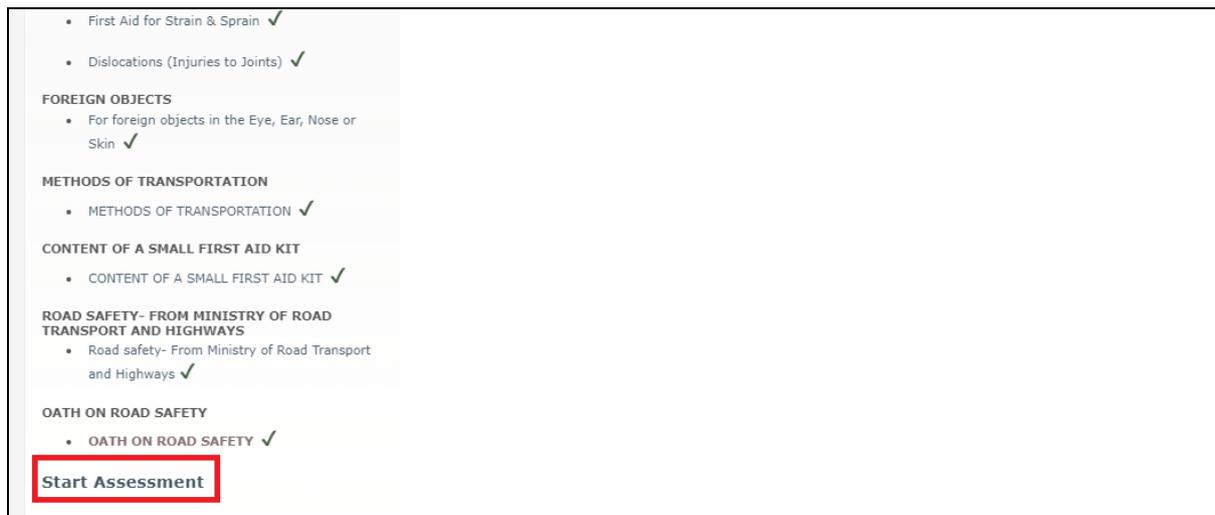
NEXT >>

10. Complete training course to 100% to start training assessment.



The screenshot shows the top navigation bar with the Indian Red Cross Society logo on the left and the St. John Ambulance India logo on the right. The text in the center reads "THROUGH HUMANITY TO PEACE Indian Red Cross Society & St. John Ambulance (India) HARYANA STATE BRANCH". A "Logout" link is visible on the right side of the bar. Below the bar, a sidebar on the left lists "Topics" under "ROAD SAFETY AND TRAFFIC RULES", including "Penalties and punishment to breach the traffic rules Traffic Signs ✓" and "Traffic Signs ✓". The main content area displays "BASIC FIRST AID TRAINING FOR DRIVING LICENCE" with a progress bar that is 100% complete. Below this, the text "OATH ON ROAD SAFETY" and "(OATH ON ROAD SAFETY)" is shown.

11. Click on Start Assessment link to start assessment as display in the below screenshot.



The screenshot shows a sidebar on the left with a list of topics, each followed by a checkmark: "First Aid for Strain & Sprain ✓", "Dislocations (Injuries to Joints) ✓", "FOREIGN OBJECTS", "For foreign objects in the Eye, Ear, Nose or Skin ✓", "METHODS OF TRANSPORTATION", "METHODS OF TRANSPORTATION ✓", "CONTENT OF A SMALL FIRST AID KIT", "CONTENT OF A SMALL FIRST AID KIT ✓", "ROAD SAFETY- FROM MINISTRY OF ROAD TRANSPORT AND HIGHWAYS", "Road safety- From Ministry of Road Transport and Highways ✓", "OATH ON ROAD SAFETY", and "OATH ON ROAD SAFETY ✓". At the bottom of the sidebar, a "Start Assessment" button is highlighted with a red box.

12. On click on “Start Assessment”, total 15 multiple choice questions will be displayed. Applicant will choose correct answer and click on “Next button”.

The screenshot shows a web interface for a first aid training assessment. On the left is a sidebar titled 'Topics' with two main sections: 'ROAD SAFETY AND TRAFFIC RULES' and 'FIRST AID AND CPR IN DIFFERENT SITUATIONS'. Under 'ROAD SAFETY AND TRAFFIC RULES', there are two items: 'Penalties and punishment to breach the traffic rules Traffic Signs' (checked) and 'Traffic Signs' (checked). Under 'FIRST AID AND CPR IN DIFFERENT SITUATIONS', there are seven items, all checked: 'First Aid and the Law', 'Dealing with an Emergency', 'Stress when giving First Aid', 'Resuscitation (Basic CPR)', 'Recovery Position', and 'Top to toe assessment'. The main content area is titled 'BASIC FIRST AID TRAINING FOR DRIVING LICENCE' and shows a '100% Complete' progress bar. Below the progress bar is a 'Skill Assesment' section with '(Attempt Status : 1 out of 5)'. The question number is 'Q. No. : 1/15'. The question is 'Q : Write one sign and symptom of the fracture of Collar bone ?'. There are four radio button options: 'The casualty's head may be inclined towards the injured side or drops on one side.', 'No sign remain visible.', 'Casualty become unconcious', and 'The casualty's head flip flop on both side.'. A 'NEXT >>' button is at the bottom.

13. Applicant will have to answer more than 50% answer correctly. System will provide maximum 5 attempts to pass the assessment as displayed in the screenshot.

This screenshot is a closer view of the assessment question. It shows the same 'Skill Assesment' section with '(Attempt Status : 1 out of 5)' highlighted in a red box. The question is 'Q : Write one sign and symptom of the fracture of Collar bone ?'. The four radio button options are: 'The casualty's head may be inclined towards the injured side or drops on one side.', 'No sign remain visible.', 'Casualty become unconcious', and 'The casualty's head flip flop on both side.'. A 'NEXT >>' button is at the bottom.

14. Applicant can move to previous question by clicking on "PREVIOUS" button.

Skill Assessment
(Attempt Status : 1 out of 0)

Q. No. : 2/15

Q : First Aid for foreign object in the Ear ?

Never try to get lodged objects out of the ear and refer to hospital.

In case of an insect, you may fill the ear with tepid clean water so the insect can float out. If it does not come out refer the person to hospital

Both A and B

Refer hospital only

PREVIOUS
NEXT>>

15. Applicant can move to any training module by clicking the link during the assessment. On returning back to the quiz it will start from where applicant left.

Topics

ROAD SAFETY AND TRAFFIC RULES

- Penalties and punishment to breach the traffic rules Traffic Signs ✓
- Traffic Signs ✓

FIRST AID AND CPR IN DIFFERENT SITUATIONS

- First Aid and the Law ✓
- Dealing with an Emergency ✓
- Stress when giving First Aid ✓
- Resuscitation (Basic CPR) ✓
- Recovery Position ✓
- Top to toe assessment ✓

BASIC FIRST AID TRAINING FOR DRIVING LICENCE

100% Complete

Skill Assessment **(Attempt Status : 1 out of 0)**

Q. No. : 2/15

Q : First Aid for foreign object in the Ear ?

Never try to get lodged objects out of the ear and refer to hospital.

In case of an insect, you may fill the ear with tepid clean water so the insect can float out. If it does not come out refer the person to hospital

Both A and B

Refer hospital only

PREVIOUS
NEXT>>

16. After attempting all the 15 questions, Score and result will be displayed as displayed in the below screenshot.



Course Name: **Basic First Aid Training For Driving Licence**

You have completed this assesment. Your confirmation information is below.

Assesment Details

Course Title :	Basic First Aid Training For Driving Licence
Registration Id:	2000000823
Course Id:	C001
Name of Applicant:	SUNIL
Number of attempt taken:	2 Out Of 5
Submitted:	Saturday, 17 October 2020 19:07:21
Score in percentage:	80 %
Result:	Congratulations!! You have passed the assesment.

Thank You

[DOWNLOAD CERTIFICATE](#) [CLOSE](#)

17. If applicant passed the assessment a “DOWNLOAD CERTIFICATE” button will be displayed as display in the below screenshot. On click on that certificate will be downloaded.



Course Name: **Basic First Aid Training For Driving Licence**

You have completed this assesment. Your confirmation information is below.

Assesment Details

Course Title :	Basic First Aid Training For Driving Licence
Registration Id:	2000000823
Course Id:	C001
Name of Applicant:	SUNIL
Number of attempt taken:	2 Out Of 5
Submitted:	Saturday, 17 October 2020 19:07:21
Score in percentage:	80 %
Result:	Congratulations!! You have passed the assesment.

Thank You

[DOWNLOAD CERTIFICATE](#) [CLOSE](#)

18. If applicant failed, "RETAKE TEST" button will be displayed as display in the below screenshot. On click on that next attempt will be started.

Course Name: Basic First Aid Training For Driving Licence
 You have completed this assesment. Your confirmation information is below.

Assesment Details

Course Title :	Basic First Aid Training For Driving Licence
Registration Id:	200000826
Course Id:	C001
Name of Applicant:	SUNIL
Number of attempt taken:	1 Out Of 5
Submitted:	Saturday, 17 October 2020 23:52:18
Score in percentage:	0 %
Result:	Failed!! You have not passed the assesment. Please Try Again

Thank You

RETAKE TEST **CLOSE**

19. After completing all the 5 attempts if applicant click on "RETAKE TEST" system display an alert message "You have completed all your attempts.You cannot attempt more test". Applicant have to register again.

test.haryanaredcross.com says
 You have completed all your attempts.You cannot attempt more test.

Logout

OK

You have completed this assesment. Your confirmation information is below.

Assesment Details

Course Title :	Basic First Aid Training For Driving Licence
Registration Id:	200000826
Course Id:	C001
Name of Applicant:	SUNIL
Number of attempt taken:	5 Out Of 5
Submitted:	Sunday, 18 October 2020 00:05:27
Score in percentage:	0 %
Result:	Failed!! You have not passed the assesment. Please Try Again

9. Payment Details

1. Applicant can check status of all payments by clicking on “**Payment details**” option. Can down Payment Receipt by clicking on “**Click here**” link.

The screenshot displays the Applicant Dashboard with a sidebar menu on the left and a main content area. The sidebar menu includes options: Personal Details, Apply For Training, Training Status, Online Training, Payment Details (highlighted with a green border), and Download Certificate. The main content area is titled 'Payment Details' and contains a table with the following data:

Track ID	Training Centre	Payment ID	Payment Date	Status	
559588418917092020	Ambala City	700005486136	17/09/2020	Success	Click Here

10. Download Certificate

1. On Clicking on “Download Certificate” system will display list of all the trainings completed by the applicant with option to download certificate. Applicant click on the “Select” button to download certificate.

The screenshot shows the Applicant Dashboard with a sidebar on the left containing menu items: Personal Details, Apply For Training, Training Status, Online Training, Payment Details, and Download Certificate. The main content area is titled 'Download Certificate' and contains a table with the following data:

Course Name	Training Centre	Training Date	Traning Mode	Training Status	
Basic First Aid Training For Driving Licence	JHAJJAR	24/09/2020	Offline	Completed	Select

2. On clicking on Select button a “Download Certificate” button will be displayed as shown below.

This screenshot shows the same Applicant Dashboard as above, but after clicking the 'Select' button. The table now has a green background, and a blue button labeled 'DOWNLOAD CERTIFICATE' is displayed below the table. The sidebar menu items remain the same.

- Certificate will be downloaded as shown below. Every certificate has unique certificate ID and QR code for the online verification purpose by any government authority.

<p>Authority Copy</p>  <p>THROUGH HUMANITY TO PEACE Indian Red Cross Society & St. John Ambulance (India) HARYANA STATE BRANCH</p> <p>Registration No. : 2000000045 Certificate No. : 1010000022</p>	<p>Test Certificate</p> 	<p>Important Information</p> <p>This is electronically generated certificate no signature required For verification of this certificate you may visit http://haryanaredcross.org This certificate shall valid till the next renewal of Driving Licence</p>
<p>CERTIFICATE</p> <p>ONE DAY BASIC FIRST AID TRAINING FOR DRIVING LICENCE</p>		
<p>This is to certify that NIKHIL BALYAN S/O GAGAN BALYAN has attended One Day Basic First Aid Training for Driving Licence organized by St. John Ambulance (India), District AMBALA on 17/09/2020 at Ambala City</p> <p>This certificate valid till the next renewal of Driving Licence.</p>		<p>महत्वपूर्ण जानकारी</p> <p>यह इलेक्ट्रॉनिक रूप से उत्पन्न प्रमाण पत्र है जिसमें किसी हस्ताक्षर की आवश्यकता नहीं है। इस प्रमाणपत्र की सत्यापन के लिए आप http://haryanaredcross.org पर जा सकते हैं। यह प्रमाणपत्र कुड़ुनिंग लड़ुनीस के अगले लडुनीसकपन तक मरुव डुंम।</p>
<p>Issuing authority :- Hony. Secretary St. John Ambulance (India) District Center , Panchkula</p> 		
<p>Note : This is electronically generated certificate no signature required, for verification of this certificate you may visit http://haryanaredcross.org</p>		
<p>Candidate Copy</p>		
 <p>THROUGH HUMANITY TO PEACE Indian Red Cross Society & St. John Ambulance (India) HARYANA STATE BRANCH</p> <p>Registration No. : 2000000045 Certificate No. : 1010000022</p>		<p>Test Certificate</p> <p>Student may carry this card</p> 
<p>Course : One Day Basic First Aid Training for Driving Licence</p> <p>Candidate Name : NIKHIL BALYAN Father's Name : GAGAN BALYAN Training Centre : Ambala City Training Date : 17/09/2020</p> <p>Issuing authority: Hony. Secretary St. John Ambulance (India) District Center , Panchkula</p>		<p>Address : 555/23, TESTING AVENUE NARNAUL, Gujarat - 135002</p> 
<p>Note : This is electronically generated certificate no signature required, for verification of this certificate you may visit http://haryanaredcross.org</p>		
<p>Note- All donations to IRCS Haryana are exempted u/s 80G (5) (V) of Income Tax Act - 1961</p>		